



# HOW TO USE USTA ONLINE ENTRY

On the USTA homepage, click My Account to login.



Enter your Login and Password – if you have a Pathway account, use that login. If you are a first-time user, you may register at this point.

Sign in with your  
**USTA Online Account**  
(pathway account holders can use their existing user name/password)

Login:

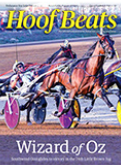

Password:


Forgot your login and/or password?  
Click [here](#).

First time user? Click [here](#) to register.

Click the yellow Online Entry icon to get started.

**Jane Smith**

<p><b>Account Information</b></p> <p><b>Address</b> 120 Main St Anywhere, NY 12549 US</p> <p><b>Phone Numbers</b> (C) (123) 456-7890</p> <p><a href="#">Edit contact information</a></p> <p><b>Email Addresses</b> (*) anyone@anyhost.com</p> <p><b>Primary online activity notification email:</b> anyone@anyhost.com</p> <p><a href="#">View/Edit email addresses</a></p>	<p><b>District &amp; Meetings Info</b> (based on your address)</p> <p>District #8 - <b>Todd Hajjli</b> CHAIRMAN November 10, 2020 Virtual - 2:00 p.m. Eastern via Zoom Click here to view the <a href="#">2021 Rule Change Proposals</a>. Agenda coming soon! ZOOM Meeting info coming soon!</p> <p><b>Membership</b> Active Individual: Membership Expires 06/30/2021 Standardbred Canada Individual</p> <p><b>Licenses</b> Driver Full - Expires: 06/30/2021 Trainer General - Expires: 06/30/2021</p>	<p><b>Membership Expires 06-30-2021</b></p> <p><b>Hoof Beats Magazine</b> Expired: 8/1/2007 <a href="#">Renew</a>   <a href="#">Manage</a></p> <p> Click the cover at left to sample the digital edition of Hoof Beats magazine, the official publication of the USTA. If you like it, be sure to subscribe by clicking the "renew" link above.</p> <p></p>
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As a first-time user, accept the terms and conditions of use by checking the "terms and conditions box", then click Continue.

**Jane Smith**

**Trainer's Usage Terms and Conditions**

Checking the box below signifies your understanding of, and agreement with, our [privacy policy](#) and [terms of use](#).

I accept the terms and conditions of usage

**Loading My Horses and Tracks** (Recommended)

Since this is your first time, the system can automatically load horses that you have trained - and that have raced- within the past year. It can also load the tracks that these races were at.

Yes, please load my horses and tracks

...click continue below when you are ready to proceed

All horses on which you have been listed as trainer for at least two starts, as well the tracks at which you have started in the past year will automatically load. Click "OK."

myaccount-test.ustrotting.com says

The system found and loaded 2 horse(s) that raced at 1 track(s) between 10/01/2019 and 10/01/2020.

If you need help loading more horses or tracks, please contact member services for assistance.

**OK**

You are now viewing the "Trainer's Dashboard." Today's activity will show within the shaded box on the left. The **CURRENT ACTIVITY**, **DECLARATIONS & ENTRIES**, **DROP IN THE BOX**, **RESULTS**, and **MAINTENANCE** tabs are the main navigation links. For additional help, click the FAQs link.

**Jane Smith**

**Online Entry** [come directly to this area when I first sign in](#) [Search for me on Racing \(Entries/Results\)](#) [Return to My Account](#)

[Current Activity](#) [Declarations & Entries](#) [DROP IN THE BOX](#) [Results](#) [Maintenance](#)

**Box closes**  
N/A

**Entries**  
1 MR for Thu, 10/1

**Results**  
N/A

**Condition sheets posted since last login**  
N/A

**DECLARED IN FOR**  
N/A

**IN-TO-GO FOR**  
Thu, 10/1  
1 MR - Post 12:50 pm

**RECENT RESULTS**  
N/A

**FAQs** ([show more](#))  
3 **What are these buttons for?**  
Answer: These buttons show the number relevant to the item. Clicking the button will details of the event or race.  
**How do I enter my horse into a race?**  
Answer: Click DROP IN THE BOX and...

Under the **MAINTENANCE** tab you can maintain your horses, tracks, driver, and trainers. If there is a horse in your list that you no longer have (one you've sold, was claimed, retired, etc.) just click remove. Note: you do not need to add drivers and trainers to your list before entering a horse. The list will be populated with the last driver/trainer of record when the horse is dropped in the box.

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[Current Activity](#) [Declarations & Entries](#) [DROP IN THE BOX](#) [Results](#) [Maintenance](#)

*...click a link below to view/edit that data*

**My Horses**

**My Tracks**

**Additional Functions...**

[Add A Group](#)  
[Add A Horse](#)  
[Add A Track](#)  
- [Search By Fair](#)  
[Add A Driver](#)  
[Add A Trainer](#)

My Horses	Last Start	This List	Full Circle [?]
<a href="#">DONTTELVQUILA (S, M, T)</a>	03/03/20 MR	<a href="#">Remove</a>	<a href="#">Select</a>
<a href="#">INSANE PROPANE (S, G, P)</a>	03/12/20 MR	<a href="#">Remove</a>	<a href="#">Select</a>

To declare a horse to race, click the **DROP IN THE BOX** tab and click on the name of the horse to be declared.

**Jane Smith**

**Online Entry** [come directly to this area when I first sign in](#) [Search for me on Racing/\(Entries/](#)

Tracks that will be searched - MR

Horse (A,S,G)	Last Start	Status
<a href="#">DONTTELLVOULA (S, M, T)</a>	03/03/20 MR	
<a href="#">INSANE PROPANE (S, G, P)</a>	03/12/20 MR	In-To-Go/Thu 10/01/20 MR

**Online Entry**

[Return to DROP IN THE BOX](#)

Tracks: [MR](#), [NFLD](#), [STGA](#), [YR](#)

**DONTTELLVOULA (S, M, T)**

[Current Gait:](#) TROT

Starts	Last 4	Last 5	Last 6	2020	2019	Lifetime
Wins	0	0	0	0	3	4
Total Earnings	\$150	\$300	\$450	\$840	\$7,825	\$33,743
Earnings Per Start	\$38	\$60	\$75	\$105	\$279	\$504
High Purse	\$3,400	\$3,400	\$3,400	\$37,966	\$37,966	\$37,966

**Coggins** 1/20/20 NYRWB, **Lasix** Off 1/15/20 NYRWB TM Rating: **60.99** as of 9/30 5:00 AM PT

Event	Conditions	Purse	Event Status
<b>YONKERS RACEWAY</b> Fri, 10/2, Declare by Thu, 10/1 2 PM <a href="#">VIEW CONDITION SHEET</a>			
Event 2 TROTTERS <a href="#">Compare</a>	QUALIFYING TIMES PACE 2:00 - TROT 2:02 3 YO ALLOWED 1 SECOND 2 YO ALLOWED 2 SECONDS		<b>DECLARE</b> ...or <a href="#">declare with alternates.</a>
<b>SARATOGA HARNESS</b> Tue, 10/6, Declare by Mon, 10/5 10 AM <a href="#">VIEW CONDITION SHEET</a>			
Event 1 Qua <a href="#">Compare</a>	Qualifier		<b>DECLARE</b> ...or <a href="#">declare with alternates.</a>
<b>YONKERS RACEWAY</b> Tue, 10/6, Declare by Thu, 10/1 3 PM <a href="#">VIEW CONDITION SHEET</a>			
Event 1 NW10000L5 <a href="#">Compare</a>	NW \$10,000 IN LAST 5 STARTS. STARTERS IN A CLASS HIGHER THAN "NW \$15,000 L5" OR A WINNER IN "NW \$10,000 L5" IN LAST START NE. AE. WINNERS IN LAST START OF THE BASE CLASS "NW \$7,500 L5". AE. OPT. CLMG. ALLOW. \$20,000.	\$12500	<b>DECLARE</b> ...or <a href="#">declare with alternates.</a>
Event 2	NW \$7,500 IN LAST 5 STARTS. STARTERS IN A CLASS HIGHER THAN	\$10000	<b>DECLARE</b>

This screen shows the horse's age, sex, gait, current wins, last Coggins test, TrackMaster rating, and earnings. The events the horse fits by age, gait and sex (note that the horse may not fit ALL conditions listed) are also displayed. To narrow down the list of available events to an individual track, click that track's abbreviation above the horse's name. Click Declare or declare with alternate, to enter the selected horse into the event.

This screen is pre-filled with information from the horse's last start, including medications and equipment. Changes to medications, equipment, claiming price, and driver/trainer can be made here prior to submitting the entry. Once satisfied with the declaration, click Submit Declaration.

TROTGING DECLARATION TO START DONTTELLVOULA (S, M, T)

**Track** YR **Race Date** Fri, 10/2 **Declare By** Thu, 10/1 2:00 PM

**DECLARING INTO - EVENT 2** **Purse:** **Claiming Info:** Non-Claiming **Detention:** No  
QUALIFYING TIMES PACE 2:00 - TROT 2:02 3 YO ALLOWED 1 SECOND 2 YO ALLOWED 2 SECONDS

**Medications/Equipment**  Lasix  Amicar  Bute  Ketophen  Banamine  Trotting Hobbles  Cornell Collar

**Claiming \$**

**Your contact info on this declaration**  
 Jane Smith - NY  
 (123) 456-7890 (Cellular/Mobile)  
 anyone@anyhost.com  
NOTE: This information is visible to the race office

**Driver**  
 Driver:  [Search](#)

**Trainers**  
 Trainer:  [Search](#)  
 Stable:  [Search](#)

**Comment** NOTE: This information will be provided to the race office to be handled at their discretion. Max length 100 characters.

**NYRWB License #**



Click "OK" to confirm submission of the entry to the race office.

myaccount-test.ustrotting.com says

You are about to submit this declaration to the race office. Continue?

Notice that, now under the "Status" column of the **DROP IN THE BOX** tab, the horse shows Declared/Fri 10/02/20 YR.

**Jane Smith**

**Online Entry** [come directly to this area when I first sign in](#) [Search for me on Racing \(E](#)

**Tracks that will be searched** - MR, NFLD, STGA, YR

Horse (A,S,G)	Last Start	Status
<a href="#">DONTTELLVOULA (S, M, T)</a>	03/03/20 MR	Declared/Fri 10/02/20 YR
<a href="#">INSANE PROPANE (S, G, P)</a>	03/12/20 MR	In-To-Go/Thu 10/01/20 MR



This information also shows under the **DECLARATION & ENTRIES** tab, along with the declarations of any other horses you may have declared.

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Declaration	Meds	Day	Date	Track	Event	Coded Class	Purse	Edit	Cancel
<a href="#">DONTTELLVOULA</a>		Wed	10/7	MR	1	NWS00PSLS	\$7,400	<a href="#">Edit</a>	<a href="#">Cancel</a>

[Past Declarations](#)

In-To-Go	Driver	Day	Date	Trk	Race	PP	HN	Meds	Post Time	Coded Class	Purse
<a href="#">INSANE PROPANE</a>	<a href="#">B. Aldrich Jr</a>	Thu	10/1	MR	5	2	2	L	2:10 pm	NW350PSLS	\$5,000

**Purses: \$5,000**