On the USTA homepage, click My Account to login.

Enter your Login and Password – if you have a Pathway account, use that login. If you are a first-time user, you may register at this point.

Click the yellow Online Entry icon to get started.

As a first-time user, accept the terms and conditions of use by checking the “terms and conditions box”, then click Continue.
Under the **MAINTENANCE** tab you can maintain your horses, tracks, driver, and trainers. If there is a horse in your list that you no longer have (one you’ve sold, was claimed, retired, etc.) just click remove. Note: you do not need to add drivers and trainers to your list before entering a horse. The list will be populated with the last driver/trainer of record when the horse is dropped in the box.

You are now viewing the “Trainer’s Dashboard.” Today’s activity will show within the shaded box on the left. The **CURRENT ACTIVITY**, **DECLARATIONS & ENTRIES**, **DROP IN THE BOX**, **RESULTS**, and **MAINTENANCE** tabs are the main navigation links. For additional help, click the FAQs link.
To declare a horse to race, click the **DROP IN THE BOX** tab and click on the name of the horse to be declared.

This screen shows the horse’s age, sex, gait, current wins, last Coggins test, TrackMaster rating, and earnings. The events the horse fits by age, gait and sex (note that the horse may not fit ALL conditions listed) are also displayed. To narrow down the list of available events to an individual track, click that track’s abbreviation above the horse’s name. Click Declare or declare with alternate, to enter the selected horse into the event.
Click “OK” to confirm submission of the entry to the race office.

Notice that, now under the “Status” column of the DROP IN THE BOX tab, the horse shows Declared/Fri 10/02/20 YR.

This information also shows under the DECLARATION & ENTRIES tab, along with the declarations of any other horses you may have declared.